

OPEN UNIVERSITY STUDENTS ASSOCIATION

Central Executive Committee (CEC)

27 – 28 April 2019

INCORPORATION

The C E C is asked to:-

- i) **Receive** an updated Project Route Map

1. Background

- 1.1 At the last meeting in January 2019, CEC members received an update on progress with this project (paper 1/19/5) which included a copy of the draft Articles of Association which had been approved by the Association's Board of Trustees in December 2018.
- 1.2 CEC members were also informed of the immediate next steps which were that the draft Articles of Association were to be presented to the University's Vice Chancellor's Executive (VCE) for comments before being put to the University's Council for formal final approval at their meeting in March 2019.

2. Progress update

- 2.1 The Articles of Association were formally approved by Council on 5 March 2019. We are therefore now working to form the new body, the Company Limited by Guarantee, before then commencing the registration process for Charitable status in England and Wales. Once the new body has been successfully registered in England and Wales, we will then be able to register it in Scotland as a cross-border registration.
- 2.2 The formation of the Company Limited by Guarantee is a crucial first step which must be completed before the charity registration process can occur and hence this is our current focus.
- 2.3 However we have also updated our Project Route Map (attached at appendix 1) with details of all of the remaining steps which must be completed in order for the new body to become effective. This includes several other key actions which we will then work towards, including the transfer of our staff, assets and pensions over to the new body and the transfer of the Association's bank accounts.

2.4 Alison Lunn, our new Deputy Chief Executive (Finance and Resources), has joined the project team and is working to support the completion of these aspects.

2.5 A further verbal update will be provided at the meeting.

**Rob Avann
Chief Executive
Project Manager**

**Tim O'Brien
Incorporation**

**Alison Lunn
Deputy Chief Executive
(Finance and Resources)**